**TEAM DEVELOPMENTALITY**

**WEEK 2 Deliverables Discussions**

**March 30, 2023**

**Moderator: Jakerson Bermudo**

**Minutes Taker:** Princess Joy H. Ferrer

ATTENDANCE:

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name** | **Duration** | **Email** | **Role** |
| **Princess Joy Ferrer** | 56m 9s | [phferrer@student.apc.edu.ph](mailto:phferrer@student.apc.edu.ph) | Presenter |
| **Jakerson Bermudo** | 56m 1s | [jbbermudo@student.apc.edu.ph](mailto:jbbermudo@student.apc.edu.ph) | Organizer |
| **Carl James Garcia** | 55m 56s | [cagarcia@student.apc.edu.ph](mailto:cagarcia@student.apc.edu.ph) | Presenter |
| **Mikedale Dellera** | 54m 51s | [mbdellera@student.apc.edu.ph](mailto:mbdellera@student.apc.edu.ph) | Presenter |
| **Wilkins Caducio** | 54m 45s | [wvcaducio@student.apc.edu.ph](mailto:wvcaducio@student.apc.edu.ph) | Presenter |
| **Rark Mowen Alcantara** | 42m 31s | [rlalcantara@student.apc.edu.ph](mailto:rlalcantara@student.apc.edu.ph) | Presenter |

**AGENDA**

Identify the following roles, briefly discuss the project and module1(Project Management Plan)

1. Discussion on Prototype
2. Discussion on team roles and responsibilities:
   * Project Manager - Mikedale B. Dellera
   * Product Owner – Wilkins V. Caducio
   * Scrum Master – Jakerson B. Bermudo
   * Documentation Manager – Princess Joy H. Ferrer
   * Scrum team members:
     + Rark Mowen L. Alcantara
     + Carl James Garcia

**Important Note:**

* Requesting document/s or Concern/s there should be an expiration (1week)
* Project adviser: **Sir Alvin C. Limpin** - **APPROVED**
* Meeting every Tuesday (1pm)

**Sir Jose Eugenio L. Quesada’s Note:**

* Use the team’s channel to upload group files or documents including the adviser request form.
* Weekly meeting for a team and for the adviser.